

**RUSH**

12 FEB 23 P1:34

STATE PROCUREMENT OFFICE  
**NOTICE OF REQUEST TO AMEND AN EXEMPTION  
FROM HRS CHAPTER 103D CONTRACT**

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health  
*Name of Requesting Department*

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number: 12-068B

2. Vendor/Contractor/Service Provider Name: Parametrix Group LLC

3. Describe the goods, services, or construction:

Continue with evaluation and monitoring activities already developed as the existing evaluation contractor. Continue to act as liaison Kauai and Maui projects and the National Leadership team at the CDC. Finalize evaluation of the project using the existing plan measuring effectiveness toward meeting the goals specified in the Community Action Plan (CAP) and report outcomes to the state.

4. Explain in detail what is being amended:

Restore the additional \$12,000.00 to be added to the contract that was crossed off due to misunderstanding that the "no cost extension" was for the much larger \$3.5 million project and the \$12,000.00 will come from cost savings in other areas of the larger project.

5. Amended contract price for this request: \$132,000.00

6. Explain in detail why the amendment(s) are necessary:

In order to compensate the evaluation contractor for the additional work over the extended reporting period.

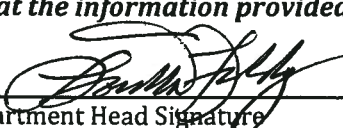
7. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training and 2) who may be contacted for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Department Personnel Name	Division/Agency	Phone Number	Email address
Sharon Abe	DOH	586-4550	sharon.abe@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.*

*I certify that the information provided is to the best of my knowledge, true and correct.*

  
Department Head Signature

2/23/12  
Date

**For Chief Procurement Officer Use Only**

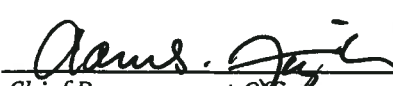
Date Notice Posted: 2/24/2012

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

☒ Approved    ☐ Disapproved    ☐ No Action Required

  
Chief Procurement Officer

3/5/2012  
Date